Minutes for P&F Meeting - March:

Sts Peter & Paul’s School Parents & Friends Association Meeting
Wednesday 17th of March 2010

Opening prayer and welcome by Leo Wallin – 7:45 pm

Attendances:
Leo Wallin, Anne-Maree Scafe, Linda Trimble, Ann-Maree Nicholls, Tim Goodsell, Megan Deldot, Clare Dooley, Kylie Lonergan, Kirsten Davis and Sarah Roxburgh.

Apologies:
Nicole Cunningham, Lana Killian, Maree Gruber, Sam de Lore, Mechelle Fury, Andrew Leis and Katrina Harris

Minutes of previous meeting held in February 2010. Accepted by: Megan Deldot and seconded by Clare Dooley

Business arising from previous meeting:
- Social Co-ordinator - thank you to Rebecca Lawrence for taking this position on.
- Follow up on survey suggestions for 2010.
  - school diaries – Sr Anne Maree will look into the costing of this.
  - water bubblers for the oval – Sr Anne Maree to speak to plumber. Discussion held as where to put these – Sr Anne Maree suggested near the pit under the trees near the road. Suggestion was made to find a grant. Linda to contact Patrick Silvey.
  - shade for the pick up/drop off line areas - Shayne Sutton still looking into this – no word as yet.
- Peace Project meeting update – Peace Project will still be going ahead but scaled back due to numbers of year 7’s this year (38) as against last years 61 students. Towards the end of 2nd term a gold coin collection will be held. The total amount collected will be the set budget which will eliminate the problems experienced in the past. Suggestion was made that if there are things left from the fete and last year then these will be used. Year 7 teachers will run the day and will call on parents when needed. Parents will run the BBQ – Clare and Peter.
- Garden Club - Environment committee. Sue Raymond. No one present with further information however Kirsten has offered her services.

Inward & Outward correspondence

Inward:
- Letter from Shayne Sutton - invitation to Productive Meeting Techniques Workshop.
- Invite to Queensland Catholic School Parents' Conference from the P&F Federation.
- Letter from Premier Anna Bligh - outlining initiatives to decrease road tolls.
- Emails and letters from Di Farmer - guide to funding and grants; networking function for local P&Fs and P&C's.
- Fundraising Brochures – Questions were raised as to why we don’t make use of the fundraising brochures. Linda mentioned the reason for not fundraising, other than the fete and the dinner dance (with exception to the year 7 trip), was due to the P&F levy been introduced a number of years ago to replace the need to fundraise.

Outward:
- Replies to invitations above.
- Email to school administration team following up on items from the survey suggestions for 2010 that were decided to be admin issues.
Treasurer’s report:
Present financial position is $24 000 in bank. $45 000 has been paid to school for whiteboards and furniture, $1000 for groundsperson equipment, $500 towards parent teacher catering – wine in storage. Of that $24 000 all of it has already been allocated to approved projects. $10000 for oval, $10 000 for IT $1000 for flip video so. At a past meeting it was decided to spend the Halloween profit on 4 decent sized esky’s but at the recent bush dance Di Farmers esky’s were used. It was decided to not purchase eskys but continue to use Di Farmers. Thank you Di!

Bush Dance - $500 profit. 3 trays of burgers (70) in freezer and a 5 kg bag of onions for BBQ stall for fete. Sarah mentioned Angus meats were good value.

Approval – subscription to survey monkey. Suggestion to use ‘Quick’ in future as it is free. All in favour. P&F levy for $3276 and Hosi Cosi $210.

Leo thanked Anne Maree and Sarah for their efforts towards the Bush Dance. Sr Anne Maree suggested booking the band again. Anne Maree Scafe suggested holding it earlier in the term. 11th of February?

Principals report:
- Staffing:
  - Julian Knight (Acting AP for the remainder of Term 1 while Damien Sullivan is on Long Service Leave)
  - Mandy Wilson teaching 4K
  - Michelle Hammill teaching 5M
  - Prep Enrolment interviews for 2011 will commence Term 2, in Week 2. There is a high demand for enrolment once again. We have a smaller number of siblings (approx 40) for 2011. Assistance is again being sought from parents to conduct the school tour and conversation with new families requesting enrolment following their interview with the Principal.
  - Staff will next week complete CPR / Senior First Aid updates.
  - Year level planning days have been completed – Grade level teachers are released to plan collaboratively with the Curriculum Support Teacher (Marie Rosborough).
  - School Photos have taken place.
  - Year 5 Camping Program completed.
  - Years 4 – 7 Swimming Carnival Thursday, 25 March.
  - THANK YOU – Bush Dance (suggest re-booking 2011) and Fete Conveners (Julie Anne & Kylie) + Stall Conveners.

General Business:
- Procedures for top pick up line to be looked into (from survey suggestions for 2010) Discussion was held as to a solution. Will revisit this once building has begun. Sarah mentioned parents are parking across the road and calling children across to their car. Sr Anne Maree will mention safety concerns in the newsletter.
- Kylie also brought up a safe crossing on Main Ave near Wright St – this will be looked into.

Group reports:
**Fete Committee:** The fete is well underway – weekly newsletters – lots of volunteers, Monthly fair meetings, entertainment happening, poster competition - printer and graphic designer to work with final piece - 100 posters and 300 flyers. Art works underway in each class. Communications – using all sorts of avenues, church – in their newsletter, donations have been coming in – raffle prizes – printing the tickets. Great major prizes – accommodation vouchers, dream word, Sponsors have been invoiced - $7000 - $2500 already in. $1000 towards rides grant. Free dress day Friday 26th of March
where students need to bring in a family block of chocolate. Approved 30th April – cold coin day. Discussion was held as to $1000 plus delivery for bags with school logo – could sale for $2 - $3. 31st of March is next fair meeting. Working Bee to clean out storage under Fr Tom’s house then ready to store things. GST will need to be paid. Have a convenor for every stall now. Linda raised the question as to whether a donation to the parish has been requested as it is important to be clear to prevent reoccurrence of two years ago. Sr Anne Maree has discussed this with Fr Tom and he is happy with the purchase of a ride on mower. Kylie added that preparing for the fete has been a daily process. Kylie mentioned she has to walk a fine line with businesses in the public in regard to demands.

**Environment** – nothing to report

**Care & Concern** – The first Parish Cake Stall of the year will be held this weekend (20-21 March) at both the Saturday night and Sunday morning masses. The stall will be fully stocked with cakes, muffins (sweet and savoury), biscuits, patty cakes, and slices. All monies raised will be used by the Parish to support needy families within our school and parish community. It has been advertised in the school and parish newsletter. Funds will be given to Sister Mary who will then use the money for needy families. Father Tom has approved the cake stall.

The cake stall is going to be run 4 times this year: 20/21 March, 5th/6th June, 4th/5th Sept and 19th Dec (coincide with the Christmas Carols).

The care and concern group through its morning tea register is supporting the cake stall by organising the cake stall, cooking food to sell and selling the food after mass. We have also asked the Parish through the Parish newsletter if anyone is interested in cooking for this cake stall.

We are treating this first cake stall as a "test run" in terms of how much we food we need and the interest by the Parish. Currently we have approx 21 people who are assisting us to cook for this cake stall.

**Working Bee** – Leo will look into this as the oval needs work to be completed before the fair. Chairs to be ordered as well.

**Social** – Movie night would be the next. Leo will contact Rebecca to discuss role of social co-ordinator.

**Technology** – cabling in computer room is finished. Thank you to Anne Maree Scafe, Sam deLore, Nicole Cunningham, Nicola Granato, Mike Mulkerin. The next job is decorating the room. All teachers have now updated their class page on the website for parents and children to visit.

Kylie mentioned it would great to get guidance as to Internet use at home. Linda will put together information and run it past Sr Anne Maree and maybe provide links on website.

Date of next meeting – Wednesday the 21st April at 7.30 pm

Ended – 9:15.